



CITY OF KENMORE NEW MOBILE HOME BUILDING PERMIT CHECKLIST

This checklist identifies the minimum requirements, for the City of Kenmore, to accept the application. Should any of the following minimum items not be provided, the application will not be accepted at the counter. Acceptance does not deem the application complete.

A separate land clearing/grading/excavating/filling permit is required for the use of any earth moving equipment or the excavation or filling of material greater than 50 cubic yards. A separate mechanical and plumbing permit will be required for any work to be done.

APPLICANT: Please check each box under the applicant heading on this checklist to confirm items included in your submittal. The Permit Technician will check off each box under staff when the item is confirmed to be included in the submittal package. Please submit the number of copies of each item requested below.

Two (2) Copies Each:

Appl Staff

- A completed Permit Application Form
- A sworn statement, made before a notary public and under penalty of perjury, by the applicant that the property affected by this application is in the exclusive ownership of the applicant, or that the applicant has submitted the application with the consent of all owners of the affected property. Proof of that consent must be submitted.
- A property and/or legal description of the site.
- Proof of Legal Lot.
- The applicable fee.
- Evidence of Water and Sewer Availability from the Northshore Utility District or an approved septic design from King County Health.
- Appropriate Sensitive Area Studies where sensitive areas exist (e.g. wetlands, streams, floodplain, geo-technical hazards, etc.)

CONSTRUCTION PLANS

Two (2) Copies of Each:

Appl Staff

- Name of the manufacturer;
- Year of manufacture;

6700 NE 181st Street PO Box 82607 Kenmore, Washington 98028-0607

For information please call (425)-398-8900

Page 1 of 2

Updated 6/26/01

- Dimensions;
- Model and L&I or HUD ID number;
- Number of Bedrooms;
- Manufacturer's set up specifications/manual which show the following:
- Appl Staff
- Location and type of tie-down;
- Type and design of piers;
- Type of pad under piers;
- Location and size of ventilation and location and size of access;
- Type of skirting and design;
- Ground Cover (minimum of six-mil black polyethylene sheeting or equivalent);
- Plot plans (three) showing property lines, distance from mobile home and property lines, porch, deck, and/or carport/awning locations and their distances from property lines;
- Stair and porch details showing the following:

Guardrails:

Landings greater than 30" off the ground must have guardrails;
Open guardrails shall have intermediate rails such that a sphere 4" in diameter cannot pass through; guardrail must allow door to open 90 degrees; guardrail height minimum is 36".

Handrails:

Handrail required for stairs with four or more steps; the top of handrails and handrail extensions shall be placed not less than 34" or more than 38" above the nosing of treads and landings; handrail to be continuous (without interruption).

Stairs:

Minimum rise 4" –Maximum rise 8"; minimum step width 36"; the greatest riser height within any flight of stair shall not exceed the smallest by more than 3/8".

Landings:

Minimum landing size 3' x 3'; minimum step down for inward swinging door is 8"; minimum step down for outward swinging door 1"; must be permanent and self supporting.